

# LANDLORD FEE SCHEDULE

UPDATED - February 2025



Shortland Horne is pleased to be able to offer landlords a choice of services, therefore providing flexibility together with a choice of competitive fees, depending on budget. The fees quoted below are based on an individual property. In the event of multiple listings discounts can be negotiated.

Our fees are totally transparent and listed in full on our Agency Terms..



**Monthly fee:** 15% inc. VAT  
**Initial set-up fee:**  
60% of 1 month's rent inc. VAT



**Monthly fee:** 12% inc. VAT  
**Initial set-up fee:**  
60% of 1 month's rent inc. VAT



**Monthly fee:** 8% inc. VAT  
**Initial set-up fee:**  
60% of 1 month's rent inc. VAT



**Monthly fee:**  
90% of 1 month's rent  
inc. VAT

## PACKAGE INCLUSION

	PLATINUM	GOLD	SILVER	BRONZE
Property appraisal and rental valuation	✓	✓	✓	✓
Marketing and advertising	✓	✓	✓	✓
Source suitable tenants	✓	✓	✓	✓
Accompanied viewings and feedback	✓	✓	✓	✓
Take up references and credit checks	✓	✓	✓	✓
Tenant right to rent checks	✓	✓	✓	✓
Draw up tenancy agreement	✓	✓	✓	✓
Collect deposit and first month's rent	✓	✓	✓	✓
Signing of the tenancy agreement and issuing all documents as the Prescribed Requirements (England) Regulations 2015	✓	✓	✓	✓
Notify council tax, electricity, gas and water of move in	✓	✓	✓	✓
Inventory and statement of condition	✓	✓	✓	✗
Register deposit with DPS	✓	✓	✓	✗
Rent collection and payment to landlord	✓	✓	✓	✗
Monthly itemised statement to landlord	✓	✓	✓	✗
Chase any arrears	✓	✓	✓	✗
Conduct six monthly inspections	✓	✓	✗	✗
Arrange routine servicing and maintenance	✓	✓	✗	✗



# LANDLORD FEE SCHEDULE

(CONTINUED)

UPDATED - February 2025



PACKAGE INCLUSION	PLATINUM	GOLD	SILVER	BRONZE
Advise on any repairs required	✓	✓	X	X
Arrange emergency repairs	✓	✓	X	X
Arrange mandatory safety checks	✓	✓	X	X
Deal with tenant issues and queries	✓	✓	X	X
Deal with tenancy renewals and rent reviews	✓	✓	X	X
Deal with serving and receiving notices	✓	✓	X	X
Remarketing at end of tenancy	✓	✓	X	X
Oversee tenant check out	✓	✓	X	X
Notify council tax, electricity, gas and water of move out	✓	✓	X	X
Arrange deposit return	✓	✓	X	X
Rent and legal protection	✓	X	X	X



# LANDLORD FEE SCHEDULE

UPDATED - January 2026



## ADDITIONAL CHARGES

	Ex VAT	Inc VAT
Inventory	£150	£180
Tenant find Only : Mid term inspection	£75	£90
Rent review or Section 13	£120	£144
Gas Safety Certificate	£100	£120
Energy Performance Certificate	£100	£120
Electric Wiring Test	£210	£252
Duel Agency – Property withdrawn	£200	£240
Agency hourly rate – for work completed outside of standard contracted management services	£60	£72
Annual Tax Statement	£25	£30
Change of Account Details	£25	£30

## CLIENT MONEY PROTECTION:



[www.propertymark.co.uk](http://www.propertymark.co.uk)

## INDEPENDENT REDRESS:



[www.theprs.co.uk](http://www.theprs.co.uk)



[shortland-horne.co.uk](http://shortland-horne.co.uk)

